RECORD OF WORK

If you work the same hours every week for ONLY 1 EMPLOYER OR AN AGENCY:

	TIME YOU	TIME YOU	TIME YOU	TIME YOU	TIME YOU	TIME YOU	ANY OTHER	DATE OF
	BEGAN	ENDED	BEGAN 1 ST	FINISHED	BEGAN 2 ND	ENDED 2 ND	FREE TIME	PAYCHECK &
	WORK	WORK	BREAK	1ST BREAK	BREAK	BREAK	THAT YOU	\$ AMOUNT
			(if	(if	(if	(if	HAVE ON	PAID
			applicable)	applicable)	applicable)	applicable)	THIS DAY?	
Sunday				•				
	□am	□am	□am	□am	□am	□am	:	
	□pm	□pm	□pm	□pm	□pm	□pm	to	
	P	P	F	F		P	:	
Monday								
	□am	□am	□am	□am	□am	□am	:	
	□pm	□pm	□ pm	□pm	□pm	□pm	to	
	1	1	1	1		1	<u> </u>	
Tuesday								
	□am	□am	□am	□am	□am	□am	:	
	🗆 pm	□pm	🗆 pm	□pm	□pm	□pm	to	
							<u> </u>	
Wednes-								
day	□am	□am	□am	□am	□am	□am	<u> </u>	
	□pm	□ pm	🗆 pm	□pm	□pm	□pm	to	
							:	
Thursday								
	□am	□am	□am	□am	□am	□am	:	
	□pm	□ pm	□ pm	□pm	□ pm	□ pm	to	
							<u> </u>	
Friday								
	□am	□am	□am	□am	□am	□am	:	
	□pm	□ pm	□ pm	□ pm	□ pm	□ pm	to	
0 . 1							::	
Saturday	_	_	_	_		_		
	□am	□am	□am	□am	□am	□am	<u> </u>	
	□pm	□ pm	□ pm	□ pm	□ pm	□ pm	to	
							<u> </u>	

RECORD OF WORK

If you work for ONLY 1 EMPLOYER OR AN AGENCY and your hours change every week:

	TIME YOU BEGAN WORK	TIME YOU ENDED WORK	TIME YOU BEGAN 1 ST BREAK (if	TIME YOU FINISHED 1 ST BREAK (if	TIME YOU BEGAN 2 ND BREAK (if	TIME YOU ENDED 2 ND BREAK (if	ANY OTHER FREE TIME THAT YOU HAD ON THIS	DATE OF PAYCHECK & \$ AMOUNT PAID
			applicable)	applicable)	applicable)	applicable)	DAY?	
Sunday Date:	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	: to :	
Monday Date:	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm		
Tuesday Date:	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	:to	
Wednesday Date:	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	:to	
Thursday Date:	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	: to :	
<u>Friday</u> Date:	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	: to :	
Saturday Date:	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	□am □pm	: to :	

REGISTER OF WORK If you work for MORE THAN 1 EMPLOYER

DATE	Employer & Their Address	Time you Began Working	Time you Finished Working	Time you Began Your Break (if applicable)	Time you Finished Your Break (if applicable)	Any other Free Time that you had on this day?	Date of Paycheck & \$ Amount Paid
		□am □pm	□am □pm	□am □pm	□am □pm	: to :	
		□am □pm	□am □pm	□am □pm	□am □pm	: to :	
		□am □pm	□am □pm	□am □pm	□am □pm	: to :	
		□am □pm	□am □pm	□am □pm	□am □pm	: to :	
		□am □pm	□am □pm	□am □pm	□am □pm	: to :	
		□am □pm	□am □pm	□am □pm	□am □pm	: to :	
		□am □pm	□am □pm	□am □pm	□am □pm	: to :	